



IPAD USAGE AGREEMENT

General Information

Student use of a school-issued iPad falls under the scope of Oldham County High School's Acceptable Use Policy and Agreement for Technology. All rules and regulations as stated in said agreement must be followed. All applications, activities and documents stored on the iPad are the property of Oldham County High School and subject to regular review and monitoring.

In addition to the rules and regulations set forth in the OCHS Acceptable Use Policy and Agreement for Technology, students must also adhere to the guidelines set forth in this agreement.

General Usage

- Students will not modify the iPad, or any apps on the iPad, in any way other than instructed by school personnel.
- Students will not exchange iPads with another student unless instructed to do so. Students must **ONLY** use the iPad that is assigned to them.
- Students will not remove the iPad from the designated area.
- No permanent marks, decorations or modifications should be made to the iPad or the cover.
- Synchronizing the iPad with another computer, any other device or internet service, (unless instructed to do by school personnel) is prohibited.
- Students may not clear or disable the browsing history, nor may they set a general password on the device.
- Altering the administrative settings on the iPad is forbidden.
- Student must **ONLY** use the iPad for activities that are school and class appropriate to the instructional goals of the class.
- Absolutely no pictures or videos will be taken nor posted unless instructed to do so by the instructor for the purpose of instructional or assessment activities.
- All syncing and updates for the device will be handled by school personnel to maximize the potential of the device.

Applications

Certain apps deemed to be relevant to the course, by course instructors and administrators at Oldham County High School, have been pre-installed by OCHS personnel. Although additional apps may be added throughout the school year, the student user is **NOT** to install **ANY** applications on the iPad.

Saving Documents

Since the iPads are shared devices, saving directly to the iPad will generally be discouraged. Students will be instructed to set up a "cloud" account to which they may store files at a later date.

Responsibilities of the Student

- Any error or problem with the iPad should be reported to the instructor or school personal *as soon as possible*. This will allow school personnel to address the issue as well as prevent confusion if the malfunction is deemed to be due to malicious user behavior.
- Students must perform the following upkeep every time they use the iPad:
 - Clean the screen, as needed, by using a soft, lint -free cleaning cloth. Do NOT use spray cleaners, tissues, or paper towels.
 - Make sure hands are clean prior to handling the iPad.
 - Keep iPads away from food and drink.
 - Ensure the iPad is properly plugged in and charging after use. (Report unplugged iPads prior to use immediately.)

Damage

Damage due to a determined accidental cause will be addressed by the school through normal procedures. Damage due to negligence or malicious behavior, such as vandalism, may result in the student and/or parent assuming the financial responsibility of the repair or replacement of the iPad.

Internet Usage

- Acceptable Use – Internet usage during school is for research, education and to provide a platform for collaborative projects. The use of the Internet by the student must be in accordance with OCHS Acceptable Use Policy and Agreement for Technology. Use of other organization’s networks or computing resources must comply with the rules appropriate for that network as well. Transmission of any materials in violation of any national or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.
- Etiquette-Students are expected to abide by generally accepted rules of network etiquette. This includes (but is not limited to) the following guidelines:
 - Be polite. Absolutely no abusive, rude, or offensive behavior or language.
 - Illegal activities are strictly forbidden.
 - Never reveal any personal information (such as address, phone number, etc.) of yourself, another student or school personnel.
 - Respect network usage so that others may also benefit from its use.
 - All communications and information accessible via the network (including e-mail) should be assumed to be publically accessed by all Oldham County Staff.

Failure to abide by the rules set forth above or the regulations as stipulated in the Oldham County High School Acceptable Use Policy and Agreement for Technology may result in cancellation or suspension of privileges, school disciplinary action and/or possible legal action or financial responsibilities. By signing below you are stating that you understand and will abide by the regulations set forth by this document in addition to the OCHS Acceptable Use Policy and Agreement for Technology.